

WI23 Addendum

Effective 1.9.23

Janet Adams is Director of Nursing

Pam Frost is Nursing Program (NP) Executive Administrative Assistant

AT 703: Remove "Each student is required to bring in one written case history for discussion".

Pg. 77 under Nursing Policies/ Progression & Readmission, & Advanced Placement for the Nursing Programs:

2. A new background check is required for readmission if readmission date is over 12 months from previous last date attended for re-entering students with any remaining courses with a clinical component. A new physical is required if the previous physical exam on file is over six months old. All medical documentation required at the time of readmission for re-entering students with any remaining courses with a clinical component must be current and not expire by the start date of the quarter for which the student is reapplying. If these will expire by the start date of the quarter for which the student is reapplying, these must be renewed for application for readmission for re-entering students with any remaining courses with a clinical component.

Pg. 8, remove point 8

Pg. 13, remove sentences from Introduction to program: "This is a hybrid program. Didactic courses will be online. All techniques and clinic courses will be on-campus."

Pg. 141, update sentence "A stand-alone webcam is being provided to all students as part of their technology fees" to "A stand-alone webcam is being provided to all students in MMT, PN, and RN programs as part of their technology fees."

Pg. 31, change "Most didactic courses are online. Skills classes and clinic experiences are on-campus" to "Some didactic courses are online."

Effective for SP23

Pg. 11, point 4 in the Nursing Program (PN & RN) Admission Requirements:

The test scores required are:

PN: Minimum score of 68% English Language Composite Score on HESI OR be a graduate of the AIAM Medical Assisting program.

RN: Must hold active Practical Nursing license OR be a graduate of the 9-month AIAM Practical Nursing program in December 2020 or afterward and enroll within 2 quarters of graduating from the PN program OR be a graduate of an approved Practical Nursing program within 4 years of the starting quarter date and earn at least a 70% English Language Composite Score on HESI.

Pg. 12, under Nursing Program Clinical Requirements, update to:

Note for New Students: Health Exam forms are due by the 30th calendar day of the entering quarter. All other medical document requirements are due by the first date of the second quarter of the program failure to do so will result in not being able to take PN R 104 in the PN program and NRS 201 in the RN program and will set back graduation by one quarter since these courses will have to be moved back.

Note for Continuing Students: All other medical documents for continuing students are due by the first date of the second quarter of the program failure to do so will result in not being able to take PN R 104 in the PN program and NRS 201 in the RN program and will set back graduation by one quarter since these courses will have to be moved back.

p. 10 message: Note For New Students: Health Exam Forms are due by the 30th calendar day of the first quarter of the program.

Pg. 9 acu: Completed Physical Health Exam Form, including the Hepatitis B Vaccine (series of 3) or declination on the physical form are required to be submitted by the 30th calendar day of the first quarter of the program.



Lactation Policy

Title IX Addendum 12.27.2022

AIAM Lactation Policy

AIAM supports breastfeeding and has adopted this policy in support of lactating students. AIAM will provide lactating students with the accommodations needed to have access to equal educational opportunities while also meeting their health needs.

This policy is applicable to students who need to express milk or breastfeed during their studies.

Definitions

Lactating students: Any student who expresses milk for the nourishment of a child.

Medical necessity: a determination made by a health care provider of the student's choosing

Reasonable accommodations: Changes in the academic environment or operations that enable a lactating student to continue to pursue their studies and enjoy equal educational access

Absence from class includes tardiness or a break for the expression of breast milk within a class period.

Designated Lactation Spaces

AIAM offers its library for the purpose of expressing milk. The room locks and a sign is available to place on the door alerting others to its use. A student sitting at the library's table is not visible.

If the library is not available, the student should go to the front desk and ask for the Director on Duty for assistance in identifying an alternate area.

Lactation Breaks During On-Campus Classes

- a. Students will make reasonable efforts to pump between classes or outside of instruction time.
- b. Lactating students who must pump during a portion of their class period shall inform the instructor of the need and estimated time away from class.
- c. Instructors are prohibited from penalizing breastfeeding students for their absence needed to express breastmilk on campus.
- d. Instructors will identify solutions for making up in-class work and instruction missed.

Online Class Accommodations

- a. Students will make reasonable efforts to breastfeed between classes or outside of instruction time.
- b. Breastfeeding students have the right to breastfeed during class. Breastfeeding students will notify the instructor via chat why the camera will be off and for how long.
- c. Instructors are prohibited from penalizing breastfeeding students for their absence needed to breastfeed during online classes.
- d. Instructors will identify solutions for making up in-class work and instruction missed.

Other Reasonable Accommodations

- a. Students who need other accommodations related to lactation (other than reasonable time and a clean and private place to express milk) may request accommodations by contacting the Title IX Coordinator, Ms. Fischer at mfischer@aiam.edu
- b. Reasonable accommodations may include avoiding chemicals or exposures, permission to eat or drink, or time off as medically necessary.
- c. The Title IX Coordinator will work with the student and any involved faculty to ensure the student's access to educational opportunities and programming is not diminished as a result of their lactation or breastfeeding.

For further questions, please contact the Title IX Coordinator, Melissa Fischer at mfischer@aiam.edu