

AIAM Summer Catalog Addendum 2 Effective June 1, 2013

The following course numbers are changed globally throughout the catalog with the course descriptions remaining the same:

2003 NRSc Family Nursing is now 2003 NRSd Family Nursing

2004 NRSc Community Nursing is now 2004 NRSd Community Nursing

p. 73 Registered Nursing Program Admissions Requirements:

1. Official High School Transcript or equivalent
2. Practical Nursing School Transcript (for Advanced Placement Option)
3. Completed application form with \$100 application fee
4. Completed entrance test (TEAS) with minimum identified standard met or exceeded for consideration OR for Advanced Placement Option, the Registered Nurse Fundamentals entrance test (STEP) (AIAM PN graduates and those with prior associate degree or higher from accredited college are exempt). Minimum identified standard must be met or exceeded for consideration.
5. Completed Physical Health Exam Form
6. Two-Step Mantoux Test (or negative result from X-ray for persons unable to have the Mantoux) OR a T-Spot for TB. One-step may be accepted for documented recipients of previous Two-Step.
7. Vaccinations/Immunizations/Hepatitis B (Hep B may be in progress; must be completed by the end of the second quarter of program.)
8. Clean Background checks—BCI and FBI
9. Personal tour and interview

p. 83 Integrative Medicine

2001 INTc Holistic Nursing Concepts 36 hours/2 credits

Course Description: This course explores holistic nursing concepts based on the Core Values in Holistic Nursing endorsed by the American Holistic Nurses Association. Labs will present guided, hands-on self-care practices and interactive explorations between class members. Self-care, scope and standards of practice, evidence based practice, and current trends will be covered in the classroom lectures. Outside work is required in this class.

p. 88 AMERICAN INSTITUTE OF ALTERNATIVE MEDICINE NURSING PROGRAM DRUG AND ALCOHOL POLICY

An AIAM Nursing Program student is subject to immediate discipline, including but not limited to dismissal from AIAM in AIAM's sole discretion, based on a violation of any of the following:

1. An AIAM Nursing Program student shall not self-administer or otherwise take into the body any dangerous drug, as defined in Ohio Revised Code Section 4729.01, in any way not in accordance with a legal, valid prescription issued for such student.
2. An AIAM Nursing Program student shall not habitually indulge in the use of controlled substances, other habit-forming drugs, or alcohol or other chemical substances to an extent that impairs ability to practice.
3. An AIAM Nursing Program student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of habitual or excessive use of drugs, alcohol or other chemical substances that impair the ability to practice.
4. An AIAM Nursing Program student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of a physical or mental disability.
5. Using, possessing, attempted or actual soliciting or selling of drugs (except drugs prescribed and used and possessed in accordance with such prescription and in accordance with law), alcohol or other chemical substances by an AIAM Nursing Program student on or off AIAM property, including but not limited to AIAM Clinical Agency sites.
6. An AIAM Nursing Program student being under the influence of drugs (except drugs prescribed and used and possessed in accordance with such prescription and in accordance with law), alcohol or other chemical substances on or off on or off AIAM property, including but not limited to AIAM Clinical Agency sites.
7. The presence of any drugs (except drugs prescribed and used and possessed in accordance with such prescription and in accordance with law), alcohol or other chemical substances in an AIAM Nursing Program student's system following a Screen.
8. The refusal by an AIAM Nursing Program student to submit to any Screen authorized in the Authorization.
9. The failure of an AIAM Nursing Program student to cooperate and to comply with all requirements and procedures of AIAM, the AIAM Screening Company, the AIAM Screening Laboratory, the Clinical Agency, the Clinical Agency Screening Company, the Clinical Agency Screening Laboratory or any of their personnel in connection with a Screen.
10. An AIAM Nursing Program student's failure or refusal to provide AIAM a fully completed and originally executed *AIAM Authorization to Drug and/or Alcohol Screen* ("Authorization").
11. A violation by an AIAM Nursing Program student of any of the terms and conditions of this Policy or the Authorization.

DRUG AND/OR ALCOHOL SCREENS

The term “Screen” means submitting for testing a sample of urine, breath, and/or blood on an observed or non-observed basis for the presence of drugs (including drugs prescribed), alcohol, and/or other chemical substances:

- a. to a screening company designated by AIAM in AIAM’s sole discretion (“AIAM Screening Company”), for analysis by the AIAM Screening Company and/or a laboratory designated by AIAM and/or the AIAM Screening Company in their sole discretion (“AIAM Screening Laboratory”); and/or
- b. to a screening company designated by the clinical agency to which I am assigned for clinical experience (“Clinical Agency”) in such Clinical Agency’s sole discretion (“Clinical Agency Screening Company”), for analysis by the Clinical Agency Screening Company and/or a laboratory designated by the Clinical Agency and/or the Clinical Agency Screening Company in their sole discretion.

Screens shall be performed:

- a. prior to initial participation in AIAM clinical experience, at AIAM’s cost;
- b. annually, prior to continued participation in AIAM clinical experience, at AIAM’s cost;

Screens may be performed:

- a. upon AIAM’s reasonable suspicion of an AIAM Nursing Program student’s possession, use, or abuse of, or being under the influence of drugs (including drugs prescribed), alcohol, and/or other chemical substances, at the student’s cost;
- b. upon an AIAM’s Nursing Program student’s involvement in the death, injury, and/or damage to person or property, regardless of the cause, time, or location, at the student’s cost; and/or
- c. randomly, upon request by AIAM, at AIAM’s cost.

Reasonable suspicion of the possession, use, or abuse of, or being under the influence of drugs (including drugs prescribed), alcohol, and/or other chemical substances can be based on observation, information, or evidence, including but not limited to the following: (a) observable phenomena including but not limited to unusual, slurred, or rapid speech; noticeable change in appearance and/or hygiene; impaired physical coordination; inappropriate comments, behaviors, or responses; trembling hands; persistent diarrhea; flushed face; red eyes; unsteady gait; declining health; irritability; mood swings; isolation; decreased alertness; and/or pupillary changes, (b) abnormal, unusual, or erratic conduct or behavior, (c) repeated absenteeism, tardiness, and/or deterioration in performance, (d) evidence of tampering with a Screen, (e)

information that the student has caused or contributed to an death, injury, and/or damage to person or property, regardless of the cause, time, or location, (f) the possession, use, abuse, sale, or solicitation of drugs (excluding possession and/or use of drugs prescribed to me when used in accordance with the prescription and applicable law), alcohol, and/or other chemical substances, and/or (g) the odor of drugs, alcohol or other chemical substances on my person.

In the event of a Screen based on reasonable suspicion or involvement in the death, injury, and/or damage to person or property, the AIAM Nursing Program student shall be immediately placed on suspension until the Screen results are received by AIAM. If the Screen is negative, and if AIAM determines in its sole discretion that the AIAM Nursing Program student is in full compliance with the Policy and all other AIAM requirements and policies for participation in the Nursing Program, the suspension will be lifted and the AIAM Nursing Program student will be permitted to continue their course of study.

p. 125 Military Transfer Credit

D. AIAM evaluates military transcripts for possible transfer credit. Courses must be applicable to one of our programs to receive transfer credit. The DD 214 form and/or other relevant documents, including military transcripts along with attached ACE credit recommendations, should be submitted.

Military Transfer Credit becomes D with all other labeling adjusted accordingly.

p. 128 Satisfactory Academic Progress

All students enrolled at the American Institute of Alternative Medicine must maintain satisfactory academic progress in order to continue enrollment, to complete the program offered within the earlier of 1.5 times the length of the program, and to retain eligibility for Title IV financial assistance. Students will drop below SAP if they fail to be on track to complete the program in 1.5 times the program length. In addition, a minimum grade of 70 percent or Pass (P) is required in each course taken and a cumulative GPA 70 percent. Meeting the attendance requirements for each course according to the syllabus and/or the program guidelines is also required as a demonstration of satisfactory progress. Satisfactory progress is evaluated at the end of each payment period.

Academic Probation

Students who fail a course will be placed on academic probation for the following payment period. The student will be required to follow the academic improvement plan developed to help meet their academic goals.

At the conclusion of the academic probationary quarter, students with a cumulative GPA below 70 percent pass rate will remain on academic probation and those with a cumulative GPA of 70 percent or above will be removed from this status.

Unsatisfactory Progress

Any student placed on academic probation who fails to meet the objectives of the academic improvement plan and does not have a cumulative GPA of 70 percent or above, as well as meeting the attendance requirements for each course according to the syllabus and/or the

program guidelines at the end of the probationary quarter, will be considered to not be making satisfactory academic progress.

Students receiving VA benefits will be reported to the VA, which will interrupt his/her benefits.

Financial Aid Warning & Probation

Students are required to maintain Satisfactory Academic Progress both by maintaining a cumulative 70 percent/2.0 GPA and by staying on track to complete their program of study within 1.5 times the published length of the program. At the end of each payment period, students receiving financial aid with less than a 70 percent cumulative GPA will be placed on Financial Aid Warning as a consequence of not making satisfactory progress. Warning status lasts for one payment period, during which students may continue to receive FSA funds if otherwise meeting Federal Financial Aid Eligibility requirements.

Students who are still failing to meet satisfactory progress by maintaining a less than 70 percent cumulative GPA after the warning period will lose their aid eligibility, unless they successfully appeal and are placed on Financial Aid Probation. Students who are identified as not making progress towards completion of their program of study within 1.5 times the program length are immediately placed on Financial Aid Probation.