

WI21 Catalog Addendum

February 8, 2021

New Faculty Bios:

Laurie Cole, BS, LMT – Laurie received her Bachelor of Science in Physical Therapy from The Ohio State University. She has been a Physical Therapist since 1994. She is an alumna of the American Institute of Alternative Medicine's Massage Therapy program. She has been a Licensed Massage Therapist since 2002. She was a self-employed LMT for 8 years at a women's health center and an independent contractor for private clients. She has worked as a Physical Therapist in hospitals, outpatient orthopedics, and skilled nursing and home health. Laurie has 6 years of teaching in massage therapy programs and 7.5 years teaching in physical therapist assistant programs. In 2018 she won an award from Ohio-Michigan Association of Career Colleges and Schools for Outstanding Faculty Member.

Rian Delong, BSN, RN – Rian attained her Bachelor of Science in Nursing from Ohio University. She received her Practical Nursing diploma from Boecker College and her STNA certification from C-Tech. She practiced as an LPN doing home health visits and working in a nursing facility on a lockdown unit and with skilled patients. As an RN, Rian worked for two years in home health care with pediatric patients. For five years she has worked at Mount Carmel East on their orthopedic floor. Rian teaches in Practical Nursing program.

Alicia Dunlap, MSN, BSN, RN – Alicia received her Associate Degree in Nursing and her Bachelor of Science in Nursing from Ohio University. She went on to receive her Master of Nursing from Capella University. She has been an RN since 2012. Alicia spent eight years as an RN at Mount Carmel in the ICU and step-down unit. She has four years of teaching experience. Alicia teaches in the Nursing programs.

Dawn Apparicio, BSN, RN – Dawn attended San Antonio College and Franklin University where she earned her RN and BSN respectively. She has 15 years of teaching experience in nursing programs. Dawn taught IV and Med-Surg for 5 years. Dawn teaches in the nursing programs.

Danielle Scriven, BSN, RN – Danielle studied at Central Ohio Technical College for her practical nursing certification and her registered nursing degree. She continued her education at Ohio University where she earned her Bachelor of Nursing in 2019. Danielle has been an LPN since 2006 and an RN since 2012. She was a pediatric nurse and new hire trainer at Nationwide Children's Hospital for 4 years, and 7 years at a private practice as a nurse, triage, and new hire trainer. Danielle teaches in the nursing programs.

Kristen Nelson, BSN, RN – Kristen attended Kettering College where she earned her Associate of Science in Nursing. She continued her education at Indiana Wesleyan University where she earned her Bachelor of Science in Nursing. She has been an RN since 2004. Kristen has 11 years' experience with obstetric nursing – NICU, labor & delivery, and mom/baby units. She also has 3 years' experience in oncology and palliative care. Kristen teaches in the nursing programs.

Page 128 under Academic Leave of Absence:

Students may apply for a Leave of Absence (LOA). A leave of absence may be applied for in the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the course as scheduled. Leave of absences are granted at the discretion of the Academic Dean and **may** require supporting documentation.

Page 140 of the winter catalog refers to the 2019 Clery act update to 2020 report.

Effective for all programs as of January 4, 2021:

Page 7 Add under Admission as second sentence:

Applications must be completed within 1 year of start date for quarter applying.

Effective for WI21 quarter starting RN students only, the most recent TEAS/HESI attempt will be allowed for the math proficiency credit for RN students. This will not be allowed to apply to previous quarters.

Typo on page 21 in Quarter 6. AT 611 Syndrome (we have Syndrome)

Remove the line for Break for faculty development on April 20th on Academic Calendar, page 9

Delete entire International Students Section pp 8 – 11

Effective for New Students Enrolling for Spring Quarter 2021:

TEAS or HESI exam results for PN and RN admitting students must be from within 24 months of the start date of the entering quarter.

MAT 101 College Math Proficiency tests will utilize an AIAM exam. A minimum score of 75% is required to earn proficiency credit. The exam may be taken only once. All proficiency exams are to be taken no later than the first week of the program.

Admissions Requirements

Acupuncture Admission Requirements, p 12:

1. Personal tour and interview with an Admissions Representative.
2. Completed Application Form.
3. Submit official transcripts of earned Baccalaureate Degree from an institution recognized by the U.S. Department of Education or foreign equivalent that has been officially evaluated.
4. Meet with Financial Aid office to discuss payment options.
5. Completed Enrollment Agreement with \$125 Enrollment Fee and accompanying paperwork. (Enrollment fee is waived for previously enrolled students in any AIAM program.
6. English language competency is required; If English is not a student's first language and he/she has not completed a two-year (60 semester credits or 90 quarter credits) baccalaureate level education in an institution accredited by an agency recognized by the U.S. Department of Education or from an equivalent English language institution in another country, then he/she will be required to score at least 61 on the Test of English as a Foreign Language (TOEFL) internet based test (iBT) which also requires a minimum speaking exam score of 26 and a minimum listening exam score of 22, or a level 6 on the International English Language Testing System (IELTS) exam.
7. Demonstrate personal laptop computer and camera meets specifications required for online learning or laptop computer and/or camera will be issued and charged to student account at AIAM.
8. Complete the Readiness Assessment.

Western Massage Therapy Program Admission Requirements, p13:

1. Personal tour and interview with an admissions representative.
2. Submit official transcripts of earned HS diploma or GED recognized by the Department of Education (or foreign equivalent) or official transcripts of earned Baccalaureate Degree or higher from an institution recognized by the US Department of Education (or foreign degree equivalent that has been officially evaluated).

3. Completed Application Form.
4. Meet with Financial Aid office to discuss payment options.
5. Completed Enrollment Agreement with \$125 Enrollment Fee and accompanying paperwork*. (Enrollment fee is waived for previously enrolled students in any AIAM program.)
6. Demonstrate personal laptop computer and camera meets specifications required for online learning or laptop computer and/or camera will be issued and charged to student account at AIAM.
7. Complete the Readiness Assessment.

Nursing Program (PN & RN) Admission Requirements, p14:

1. Personal tour and interview with an admissions representative.
2. Submit official transcripts of earned HS diploma or GED recognized by the Department of Education (or foreign equivalent) or official transcripts of earned Baccalaureate Degree or higher from an institution recognized by the U.S. Department of Education (or foreign degree equivalent that has been officially evaluated).
3. Completed Application Form.
4. Completed Entrance Test with minimum identified standard met or exceeded for consideration. Students with prior bachelor's degree or higher from an accredited U.S. institution recognized by the U.S. Department of Education are exempt from this requirement.

The test scores required are:

- **PN:** Adjusted Individual Total Score of 41.3% on the TEAS test OR 70% on HESI
 - **RN:** Must hold active Practical Nursing license OR be a graduate of the 9 month AIAM Practical Nursing program in December 2020 or after OR be a graduate of an approved Practical Nursing program and score 49.3% or higher Adjusted Individual Total Score on the TEAS OR 75% on HESI
 - **Please note:** The cost of each entrance exam attempt is \$65 which must be paid by the student at time of testing. Retakes are allowed with at least 2 days between attempts; students can only test three times within a 12-month period.
5. Meet with Financial Aid office to discuss payment options.

6. Completed enrollment agreement with \$125 Enrollment Fee and accompanying paperwork*. (Enrollment fee is waived for previously enrolled students in any AIAM program.)
7. Practical Nursing School Transcript.
8. Demonstrate personal laptop computer and camera meets specifications required for online learning or laptop computer and/or will be issued and charged to student account at AIAM.
9. Complete the Readiness Assessment.

Medical Assisting Program Admission Requirements, p16:

1. Personal tour and interview with an admissions representative.
2. Submit official transcripts of earned HS diploma or GED recognized by the Department of Education (or foreign equivalent)
3. Completed Application Form.
4. Meet with Financial Aid office to discuss payment options.
5. Completed Enrollment Agreement with \$125 Enrollment Fee and accompanying paperwork*. (Enrollment fee is waived for previously enrolled students in any AIAM program.)
6. Demonstrate personal laptop computer and camera meets specifications required for online learning or laptop computer and/or camera will be issued and charged to student account at AIAM.
7. Complete the Readiness Assessment.

SP21 Fee Updates

Practical Nursing:

Change textbook fee under Other Student Costs (estimated) to \$100. Update Other Costs total to \$1,215.00

add parenthetical to the technology fee: (some eBooks included)

Page 89 in Nursing Attendance Policy

Students arriving later than 10 minutes on test days will not be allowed to sit for the test. The student will be asked to leave/may be removed from the test situation until the test is over so there is no distraction for other students. Students will be advised to contact the Academic Dean (non-nursing courses) or the Director of Nursing (nursing courses) for permission to make up the test. If a student is late 10 minutes or more a third time in a class, regardless if related to a testing situation, the student will be required to set an appointment within 48 hours with the Academic Dean (or the Director of Nursing for nursing courses).

Under LAB:

LAB: The laboratory component of each course is mandatory and excused time missed must be made up within 7 days of the absence (any extension beyond 7 days must be approved by the Director of Nursing). In Nursing Labs, any time missed over 2 lab sessions will result in failing the lab (Director of Nursing may allow additional excused absence and

make-up permitted in rare and extenuating circumstances). Unexcused absences will result in failure of the lab and will result in corresponding course failure (and clinical, if applicable). An unexcused absence for lab will result in failure of the lab (and corresponding course and clinical, as applicable). All missed hours in Lab must be made up by coordinating with the Lab Coordinator.

All lab skill assignments must be submitted on the due date for credit. Late assignments are not possible, there can be no exceptions to this policy. Please plan accordingly.

Under CLINICAL, add:

All clinical assignments must be submitted on the due date for credit. Late assignments are not possible, there can be no exceptions to this policy. Please plan accordingly.

P. 112, 3rd and 4th paragraph under Attendance Policies, replace with:

Students arriving later than 10 minutes on test days will not be allowed to sit for the test. The student will be asked to leave/may be removed from the test situation until the test is over so there is no distraction for other students. Students will be advised to contact the Academic Dean (non-nursing courses) or the Director of Nursing (nursing courses) for permission to make up the test. If a student is late 10 minutes or more a third time in a class, regardless if related to a testing situation, the student will be required to set an appointment within 48 hours with the Academic Dean (or the Director of Nursing for nursing courses).

ACU

Tuition & Required Fees

157.5 Credit Hours of Tuition @ \$317.00 per Credit Hour \$ 49,927.50

Enrollment Fee* \$ 125.00

Ohio Video Disclosure Course***** \$ 25.00

Matriculation Fee \$ 50.00

Student Identification Card \$ 10.00

NCCAOM Exam Fees (\$475 @ quarters 7,8,9) \$ 1,425.00

Aprons & Sleeves (3 aprons and 84 sleeves) \$ 31.20

Technology Fee (\$167.78 per quarter) \$ 1510.00

Compliance Fee \$ 300.00

TOTAL TUITION & REQUIRED FEES* \$ 56,103.70**

Other Student Costs Associated with Program *(estimated)*

Approximate Cost of Required Textbooks and Reference Books** \$ 1,959.00

Laptop & Warranty \$ 450.00

Approximate Cost of Supplies₁ \$ 720.00

Uniform (lab coat)₁ \$ 35.00

Hepatitis B Vaccinations (series of 3)₁ \$ 150.00

Approximate Cost of Medical Exam₁ \$ 30.00

CCAOM Clean Needle Technique Exam₂ \$ 150.00

CCAOM CNT Exam Verification Fee. Transmittal to NCCAOM₂ \$ 10.00

NCCAOM Certification Verification Transmittal Fee, results to SMB₂ \$ 45.00

TOTAL OTHER COSTS \$ 3,549.00

WMT

Tuition & Required Fees

750 Clock Hours of Tuition @ \$18.25 per Clock Hour \$ 13,687.50

Enrollment Fee* \$ 125.00

Ohio Video Disclosure Course***** \$ 25.00 Matriculation Fee \$ 50.00

Uniform (AIAM Polo Shirt) \$ 35.00

Student Identification Card \$ 10.00

Aprons (3 aprons) \$ 6.00

Technology Fee (\$250 per quarter) \$ 1000.00
Compliance Fee \$ 300.00
TOTAL TUITION & REQUIRED FEES* \$ 15,238.50**

Other Student Costs Associated with Program *(estimated)*

Approximate Cost of Required Textbooks** \$ 696.00
Laptop & Warranty \$ 450.00
Approximate Cost of Supplies (massage lotions/creams)₁ \$ 60.00
Linens₁ \$ 40.00
Approximate Cost of Medical Exam₁ \$ 30.00
Approximate Cost of Massage Table (optional)₂ \$ 650.00
Massage & Bodywork Licensing Fee (MBLEX)₃ \$ 195.00
Ohio State Medical Board Licensing Fee (fees for other states may vary)₃ \$ 150.00
Background Check for Licensure₃ \$ 70.00
Cost of Liability Insurance₄ \$ 168.00
TOTAL OTHER COSTS \$ 2,509.00

RN

Tuition & Required Fees

90 Credit Hours of Tuition @ \$299 per Credit Hour \$ 26,910.00

Enrollment Fee* \$ 125.00
Ohio Video Disclosure Course***** \$ 25.00
Nursing Supply Bag \$ 250.00
Matriculation Fee \$ 50.00
Lab Fee (\$150 per quarter) \$ 750.00
Student Identification Card \$ 10.00
Uniform (2 patches) \$ 20.00
Technology Fee (\$784 per quarter) (some eBooks included) \$ 3,920.00
Compliance Fee \$ 300.00
TOTAL TUITION & REQUIRED FEES* \$ 32,360.00**

Other Student Costs Associated with Program *(estimated)*

Approximate Cost of Required Textbooks** \$ 1,365.00
Laptop and Warranty \$ 450.00
Approximate Cost of Medical Exam₂ \$ 30.00
Approximate Cost of TB test₂ \$ 25.00
CPR Card₂ \$ 50.00
Entrance Exam₁ \$ 65.00
Hepatitis B Vaccinations (series of 3)₂ \$ 150.00
NCLEX Examination Fee₃ \$ 200.00
State Licensure Application₃ \$ 75.00
Background Check for Licensure₃ \$ 70.00
TOTAL OTHER COSTS \$ 2,480.00

PN

Tuition & Required Fees

46 Credit Hours of Tuition @ \$299 per Credit Hour \$ 13,754.00

Enrollment Fee* \$ 125.00
Ohio Video Disclosure Course***** \$ 25.00
Nursing Supply Bag \$ 250.00
Matriculation Fee \$ 50.00
Lab Fee (\$150 per quarter) \$ 450.00
Student Identification Card \$ 10.00
Uniform (2 patches) \$ 20.00
Technology Fee (\$845.33 per quarter) (some eBooks included) \$ 2,536.00

Compliance Fee \$ 300.00

TOTAL TUITION & REQUIRED FEES* \$ 17,520.00**

Other Student Costs Associated with Program *(estimated)*

Approximate Cost of Required Textbooks** \$ 100.00

Laptop and Warranty \$ 450.00

Approximate Cost of Medical Exam₂ \$ 30.00

Approximate Cost of TB test₂ \$ 25.00

CPR Card₂ \$ 50.00

Entrance Exam₁ \$ 65.00

Hepatitis B Vaccinations (series of 3)₂ \$ 150.00

NCLEX Examination Fee₃ \$ 200.00

State Licensure Application₃ \$ 75.00

Background Check for Licensure₃ \$ 70.00

TOTAL OTHER COSTS \$ 1,215.00

MA

Tuition & Required Fees

40 Quarter Credit Hours of Tuition @ \$299 per Credit Hour \$ 11,960.00

Enrollment Fee* \$ 125.00

Ohio Video Disclosure Course***** \$ 25.00 Student Supply Bag \$ 75.00

Matriculation Fee \$ 50.00

Lab Fee (*\$100 per quarter*) \$ 300.00

Student Identification Card \$ 10.00

Uniform (*2 patches*) \$ 20.00

Technology Fee (*\$491.33 per quarter*) (*includes e-books*) \$ 1,474.00

Compliance Fee \$ 300.00

TOTAL TUITION & REQUIRED FEES* \$ 14,339.00**

Other Student Costs Associated with Program *(estimated)*

Laptop & Warranty \$ 450.00

Approximate Cost of Medical Exam₁ \$ 30.00

Approximate Cost of TB Test₂ \$ 25.00

CPR Card₁ \$ 50.00

Hepatitis B Vaccinations (*series of 3*)₁ \$ 150.00

National Healthcareer Association Certified MA Exam Fee₂ \$ 125.00

Background Check \$ 70.00

TOTAL OTHER COSTS \$ 900.00

Technical Requirements

Broadband speeds: Zoom recommends a minimum of 2.5 Mbps for group calls and HESI requires a minimum of 3 Mbps. A list of the financial help and what resources are out there to help low-income students get Wi-Fi access sufficient for distance education needs is available from the Director of Student and Graduate Success.

Student Laptop Computers:

1. PC (Chromebooks, Android Tablets, and iPads are NOT compatible)
 - a. Operating System: Windows 10
 - b. Minimum of 4GB of RAM
 - c. Minimum resolution of 1024x600
 - d. Must download New Edge browser: <https://www.microsoft.com/en-us/edge>
 - e. Must have pop-up blocker, JavaScript, and cookies enabled for testing.
 - f. Minimum 16 GB Solid State or Hard Drive
2. MAC (MacBook, MacBook Air, MacBook Pro)
 - a. Mac OS X 10.9 or higher
 - b. Minimum of 4GB of RAM
 - c. Minimum resolution of 1024x600
 - d. Must download New Edge browser: <https://www.microsoft.com/en-us/edge>
 - e. Must have pop-up blocker, JavaScript, and cookies enabled for testing.

Student Webcam with Stand:

1. The webcam must be a minimum of 1280x720 pixels (720p) and must include a built-in microphone. A wired webcam rather than Bluetooth is recommended.
2. The stand for webcam mounting must be at least 8 inches tall from the desktop to the mount for the webcam.