

FA20 Addendum

Benjamin Bunnell, B.S. – Ben received his B.S. in Molecular Biology from Washburn University in Topeka, Kansas. Benjamin has completed extensive academic research during his undergraduate career. He has previous research in computational laser physics, bioinformatics, cancer biology(breast/colon), drug discovery, and microbiology. Benjamin has experience teaching as an undergraduate and graduate teaching assistant in Physics, Swahili, and Molecular Biology. Ben teaches sciences in the medical assisting program.

Stacey Markus, MSN, BSN, RN – Stacey received her Associate Degree in Nursing from Central Ohio Technical Institute in 2002. She returned to school to receive her Bachelor of Nursing in 2012 from Mount Carmel School of Nursing, followed by her Master of Nursing in 2015. Stacey has been nursing since 2002 and has been in management positions since 2007. Stacey teaches in the nursing programs.

Entrance test waived FA20 provided we have their PN transcript on file.

Page 70, Corrected typo: cost per credit hour is \$299

Under Attendance Policies, p. 112

Amend Phlebotomy attendance policy to:

Phlebotomy Program Attendance Policy

Attendance is required for all coursework. As all hours are mandatory, if a student misses a session, s/he will be withdrawn from that program session and may re-apply for the next available program start date.

Phlebotomy Externship - Students will be required to attend externship sites during the hours assigned, which may vary from the program schedule. If the student declines a scheduled externship and/or the externship coordinator is unable to contact the student, or the student is dropped from the externship site for any reason, the student will be dismissed from the program and not be eligible for a certificate or refund of any kind.

100% attendance is required at externship. Students must notify their externship site and their externship coordinator if they have an emergency and must miss a day. If a student does not call and does not attend, they will fail the externship automatically.

All Externships will be located in the Central Ohio area.

All missed externship time must be made up. If the make-up time requires adding an additional session date to be attended, the student will be charged \$100 session make-up fee. Unexcused absences will result in failure of the course.

Transfer Credit Policy

Add:

7. Applicants with active licensure in professional level healthcare professions (examples: RN, MD, DC, DO, FNP, Counselors/Social Workers) may receive transfer credit for specific coursework in the sciences and Western Medicine courses in the acupuncture program. Coursework to be transferred will be determined by the Program Chair and Academic Dean. The Academic Dean's decision on transfer credits is final.

Effective WI21

The enrollment fee cannot be paid until the Enrollment Agreement has been signed.