

WI24 Addendum

PN Entrance test waived for WI24

p. 11 under Nursing Admissions

Amend “Minimum score required of 68% English Language Composite Score on HESI” to “Minimum score required of 232 on the Accuplacer Reading test...”

New Faculty:

**Jennifer Norfolk, LMT** – Jennifer received her associate degree in Massage Therapy from Ohio College of Massotherapy in 2004. She is a 2018 alumnus of the American Institute of Alternative Medicine’s Professional Master Level degree in Acupuncture. She has been a practicing Licensed Massage Therapist since 2004 with her own practice. She taught one semester of a science review course at Northcoast Medical Training Academy. Jennifer teaches sciences in the Medical Massage Therapy program.

**Amanda Gileza Terracino, BCTMB, LMT** – Amanda graduated from the Dayton School of Medical Massage in 2012. She has been a Licensed Massage Therapist since 2014. She earned her Board Certification in Therapeutic Massage and Bodywork from the National Certification Board for Therapeutic Massage & Bodywork (NCBTMB) in 2023. She has had her own practice since 2016 and has been an instructor for a massage program since 2021. Amanda teaches in the Medical Massage Therapy program.

**Kristine Adkinson, MSN/FNP, BSN, RN** – Kris received her Master of Science in Nursing Family Nurse Practitioner in 2016 from Chamberlain University. She earned her Bachelor of Science in Nursing from Chamberlain in 2013. She received her associate in nursing in 1984 and has been a Registered Nurse since 1984. Kris was a CNP at OSU immediate care for four years. She worked as a staff and charge RN at OSU for six years. She worked at OSU East ER as a staff and charge RN for eleven years. Kris teaches in the Nursing programs.

**Alison Todd, BSN, RN** – Alison received her Bachelor of Science in Nursing from Ohio University in 2019. She earned her Associated in Applied Science in Nursing in 2014 from OU. She is currently in progress of her Master of Science of Nursing at OU. Alison worked as an LPN since 2011, an RN since 2014. She also was an LSN for eight years for public schools. Alison teaches in the Nursing programs.

**Christa Hanlon, BSN, RN** – Christa received her Bachelor of Nursing from Mount Carmel College of Nursing in 2016. She has been a Registered Nurse since 2017. She has experience as a charge nurse and a travel nurse. She has a certificate for Forensic Nurse Examiner. Christa teaches labs in the Nursing programs.

**Fran Hutchison, MSN, BSN, RN** – Fran received her Associate of Applied Science in Nursing from Columbus State Community College in 2003; she received her Bachelor of Science in Nursing in 2010 and her Master of Science in Nursing Education in 2014 from Chamberlain College. She has experience in Medical-Surgical nursing and skilled/rehabilitative nursing. She has over 10 years’ teaching experience. Fran is the Interim Director of Nursing.

**Paula Jackson, MSN-Ed, BSN, RN** – Paula received her Bachelor of Nursing in 2019 and her Master of Nursing Education from Purdue University Global in 2022. She earned her Associate Degree of Nursing from Owens Community College in 1991. She has been a Registered Nurse since 1992. She has worked in

subacute care, LTC, skilled nursing, and rehabilitation at Renal St. Vincent Toledo for the last 15 years. Paula has also taught in PN and RN programs, and lab simulations at Owens CC. She taught skilled rehab to her staff. She was in the Golden Key International Honour Society, Sigma Theta Tau International Honor Society of Nursing, and Alpha Beta Kappa – Delta Zeta chapter. Paula teaches in the Nursing programs.

**Jennifer Bert, BSN, RN** – Jennifer received her Bachelor of Science in Nursing from the Ohio State University in 2019 and her Associate Degree in Nursing from Mercy College of Northwest in 1999. She has been a Registered Nurse since 1999. Jennifer has 10 years' experience as a RN in various psychiatric facilities. Jennifer was a dialysis nurse at DaVita University of Toledo Medical Center for six years and she was an occupational health nurse with GM Powertrain for seven years. She is a member of the American Psychiatric Nurses Association and the American Nephrology Nurses Association. Jennifer is a lab and clinical instructor in the Nursing programs.

**Kayla Chatman, BSN, RN** – Kayla received her Bachelor of Nursing from Chamberlain University in 2018. She earned her Associate Degree of Nursing from Mercy College in 2016. Prior to nursing, Kayla received a Bachelor of Science in Public Health from University of Toledo in 2014. She has been working as a Registered Nurse since 2017. Kayla is the Open Lab Instructor for the Nursing programs.

**Kelly Nungesser, MSN, RN** – Kelly earned her Master of Science in 2018 from Chamberlain University. She is a Certified Nurse Practitioner. She received her Bachelor of Science in Nursing from Ohio University in 2015 and her Associate Degree in Nursing from Columbus State Community College in 2013. Kelly has been a practicing Registered Nurse since 2013 and has been working as a Family Nurse Practitioner since 2018. She worked at Ohio Health for 11 years as a Registered Nurse, and has worked as a FNP in mental health, addiction, primary care, and urgent care. She has three years teaching experience in clinical settings that include mental health, med-surg, trauma, and cardiac intermediate care. Kelly teaches in the Nursing programs.

**Stacey Tyler, BSN, RN** – Stacey received her Bachelor of Science in Nursing from Capella University in 2021. She earned her Associate of Science in Nursing from Ohio University in 2012. She has been working as a Registered Nurse since 2012 and as a BSN since 2021. She has been a travel nurse in critical care since 2015. Stacey teaches in the Practical Nursing program and teaches labs and clinicals in the Registered Nursing program.

**Kieren Wilson, BSN, RN CPC** – Kieren received her Bachelor of Science in Nursing from Ohio University in 2017. She earned her Associate of Applied Science in Nursing from Columbus State Community College in 2000. She has been working as a Registered Nurse since 2000. She worked as an ICU RN for two years and in EP Cardiology for two years. She was a director of SNF for eight years. Kieren teaches in the Practical Nursing program and teaches labs and clinicals in the Registered Nursing program.

Update last sentence of Pam Frost's bio to include is Associate Director of Nursing.

Change Janet Adams's bio last sentence to 'Janet teaches in the Nursing programs.'

Remove Tia Hightower and Misty May.

p. 3 – remove Barry Cook as Controller, remove Janet Adams as DON. Add Fran Hutchison as Interim DON and Pam Frost as ADON.

Distance Education Policy changes:

p. 140, under Cameras and sound:

In the first paragraph, second sentence, add “or talking on the phone” before “or other non-learning /education activities while in the online course room.”

p. 142, under Instructor Proctored Class Assignments/Tests:

In the fourth bullet point that starts with “using a web cam”, add “The face and mouth must be visible during testing time. Gum is not allowed during any tests. Earbuds may not be worn during tests.” Please add those sentences after the sentence “Both hands must be visible during testing time.”

In the seventh bullet starting with "If the instructor/proctor sees an issue":

Delete paragraph. Change to:

“If the instructor/proctor sees an issue, they will message the student using the private chat and/or verbally alert the student to check the chat, change the camera view, or address the specific concern. “

on page 143: In the first bullet starting with “If the student does not respond to the private chat message”, change that to: “If the student does not respond to the instructor’s communication attempts, the student will be removed from the classroom and receive a zero on the exam, and will be referred to the Academic Dean (or Director of Nursing for nursing courses).”

Delete the next bullet point completely that starts with “If seen doing this again.”

Under Virtual Backgrounds, same page:

Add “or blurring filters” before “are not permitted for any online learning.”

Pg. 89 delete sentence “For MMT students, the calculation of percentage is the hours the student was scheduled to complete as of the last date of attendance divided by the total hours in the payment period— which is 375 hours.”

Pg. 90 update section starting with “Aid calculated...” to:

Aid calculated into the amount the student has earned must be aid for which the student was otherwise eligible. If the student has been disbursed all aid for which they are eligible in a payment period that earns less than 60 percent, they will have funds returned.

If the student has not yet had aid disbursed for which they are eligible, the percentage for which they are eligible will be available in the form of a post-withdrawal of funds.

Any post-withdrawal of grant funds will be posted within 45 days of the date of determination and does not require a student’s permission to be applied to their account.

Post-withdrawal of loan funds will be offered to the student (and parent if applicable) within 30 days of the date of withdrawal. Confirmation of this request is required in a timely manner. Type and amount of the Title IV loan funds that will make up the post-withdrawal disbursement will be posted to the student’s account first and those funds not credited to student’s account will be identified. A student or parent may accept all or part of the disbursement. The student or parent is advised that no post-withdrawal disbursement of Title IV loan funds will be made unless the school receives a response within the timeframe established by the school, which needs to be as soon as possible, but no later than the 14 calendar days required above.

All credit balance that occurs during the R2T4 calculation will be disbursed as soon as possible but not later than 14 calendar days after completion of the calculation.

AIAM may automatically use all or a portion of a post-withdrawal disbursement (including loan funds, if you accept them) for institutional charges. For all other school charges, AIAM needs the student's or parent's permission to use the post-withdrawal disbursement. AIAM must return any amount considered unearned. Any loan funds that the student returns must also still be repaid in accordance with the terms of the promissory note. Loan funds must be repaid via scheduled payments to the holder of the loan over a period of time.

It is possible that student may have received an overpayment, as unearned Pell grant funds that are received in excess of a 50 percent protection are considered an overpayment. The amount of a grant overpayment that is a debt then owed to the Department of Education. You must make arrangements with AIAM or the Department of Education to return the unearned grant funds over 2 years. Overpayment status will result in a loss of financial aid eligibility.

Effective SP24

p. 74 Lab section, update first sentence to:

If absent or tardy from lab, the student must complete a Lab Make Up Request Form (in Populi) and turn in all documentation for the absence to the Lab Coordinator by day seven (7) after the absence. Starting on day 8 if no attempt has been made to complete and turn in paperwork/documentation, no makeup will be accepted which will result in failure of the lab/clinical/didactic.

MMT SP24 Fees Update

<b>36.5 credit hours of tuition at \$326 per credit hour</b>	<b>\$11, 899.00</b>
Matriculation Fee	\$200.00
Graduation Fee	\$200.00
Uniform (AIAM Polo shirt)	\$65.00
Student Identification Card	\$10.00
Technology Fee (\$391.67 per quarter)	\$1,566.68
Compliance Fee	\$500.00
<b>TOTAL TUITION &amp; REQUIRED FEES***</b>	<b>\$14,440.68</b>

<b>Other Student Costs (estimated)</b>	
Approximate Cost of Required Textbooks**	\$720.69
Laptop and Warranty	\$600.00
Approximate Cost of Supplies (massage lotions/creams) <sup>1</sup>	\$60.00
Linens <sup>1</sup>	\$40.00
Approximate Cost of Medical Exam <sup>1</sup>	\$30.00
Approximate Cost of Massage Table (optional) <sup>2</sup>	\$650.00
<b>Massage &amp; Bodywork Licensing Fee (MBLEx)<sup>3</sup></b>	<b>\$195.00</b>
<b>Ohio State Medical Board Licensing Fee (fees for other states may vary)<sup>3</sup></b>	<b>\$150.00</b>
<b>Background Check for Licensure<sup>3</sup></b>	<b>\$70.00</b>
Cost of Liability Insurance <sup>4</sup>	\$168.00
<b>TOTAL OTHER COSTS</b>	<b>\$2,683.69</b>

Items in **bold italic** are reimbursed by AIAM when required conditions are met.

## PN SP24 Fees Update

<b>46 credit hours of tuition at \$326 per credit hour</b>	<b>\$14,996.00</b>
Nursing Supply Bag	\$700.00
Matriculation Fee	\$200.00
Graduation Fee	\$200.00
Lab Fee (\$150 per quarter)	\$450.00
Student Identification Card	\$10.00
Uniform (2 patches)	\$30.00
Technology Fee (\$1,509.00 per quarter) (includes eBooks as applicable)	\$4,527.00
Compliance Fee	\$500.00
<b>TOTAL TUITION &amp; REQUIRED FEES***</b>	<b>\$21,613.00</b>

## Tuition & Fees – Practical Nursing (PN)

<b>Other Student Costs Associated with Program (estimated)</b>	
Approximate Cost of Required Textbooks**	\$100.00
Entrance Exam <sup>1</sup>	\$10.00
Laptop and 1-year Warranty	\$600.00
Approximate Cost of Medical Exam <sup>1</sup>	\$30.00
Approximate Cost of TB Test <sup>1</sup>	\$25.00
CPR Card <sup>2</sup>	\$50.00
Hepatitis B Vaccinations (series of 3)	\$150.00
<b>NCLEX Examination Fee<sup>3</sup></b>	<b>\$200.00</b>
<b>State Licensure Application<sup>3</sup></b>	<b>\$75.00</b>
<b>Background Check for Licensure<sup>3</sup></b>	<b>\$70.00</b>
<b>TOTAL OTHER COSTS</b>	<b>\$1,310.00</b>

Items in **bold italic** are reimbursed by aIAM when required conditions are met.



## RN SP24 Fees Update

<b>90 credit hours of tuition at \$335 per credit hour</b>	<b>\$30,150.00</b>
Nursing Supply Bag	\$700.00
Matriculation Fee	\$200.00
Graduation Fee	\$200.00
Lab Fee (\$200 per quarter)	\$1,000.00
Student Identification Card	\$10.00
Uniform (2 patches)	\$30.00
Technology Fee (\$1,314.00 per quarter) (includes eBooks as applicable)	\$6,570.00
Compliance Fee	\$500.00
<b>TOTAL TUITION &amp; REQUIRED FEES***</b>	<b>\$39,360.00</b>

## Tuition & Fees – Registered Nursing (RN)

<b>Other Student Costs Associated with Program (estimated)</b>	
Approximate Cost of Required Textbooks**	\$1,365.00
Laptop and Warranty	\$600.00
Approximate Cost of Medical Exam <sup>2</sup>	\$30.00
Approximate Cost of TB Test <sup>2</sup>	\$25.00
CPR Card	\$50.00
Hepatitis B Vaccinations (series of 3)	\$150.00
<b>NCLEX Examination Fee<sup>3</sup></b>	<b>\$200.00</b>
<b>State Licensure Application<sup>3</sup></b>	<b>\$75.00</b>
<b>Background Check for Licensure<sup>3</sup></b>	<b>\$70.00</b>
<b>TOTAL OTHER COSTS</b>	<b>\$2,565.00</b>

Items in **bold italic** are reimbursed by aIAM when required conditions are met.

