

Fall 2020 Addendum

October 20, 2020

Benjamin Bunnell, B.S. – Ben received his B.S. in Molecular Biology from Washburn University in Topeka, Kansas. Benjamin has completed extensive academic research during his undergraduate career. He has previous research in computational laser physics, bioinformatics, cancer biology(breast/colon), drug discovery, and microbiology. Benjamin has experience teaching as an undergraduate and graduate teaching assistant in Physics, Swahili, and Molecular Biology. Ben teaches sciences in the medical assisting program.

Stacey Markus, MSN, BSN, RN – Stacey received her Associate Degree in Nursing from Central Ohio Technical Institute in 2002. She returned to school to receive her Bachelor of Nursing in 2012 from Mount Carmel School of Nursing, followed by her Master of Nursing in 2015. Stacey has been nursing since 2002 and has been in management positions since 2007. Stacey teaches in the nursing programs.

Johnniece Pratcher, RMA – Johnniece is a Columbus native and graduated from Columbus East High School in 2000. She went on to Ohio Institute of Health Careers to receive her Medical Assistant Diploma. Johnniece has been a Medical Assistant since 2003 and a Registered Medical Assistant since 2019. She worked for 6 years as a Pediatric Medical Assistant at OSU Physician and Nationwide Children’s Hospital and worked as a Medical Assistant for a Primary Care office for 2 years.

Carmen Patterson, MSN, BSN, RN – Carmen has been an RN since 2005 after graduating from Firelands Regional Medical Center School of Nursing. She continued her education receiving her BSN from Bowling Green University and her MSN with an education focus from Cleveland State University in 2014. Carmen was a Med-Surg bedside nurse for three years, and a Charge Nurse/Bedside Nurse on an inpatient rehab unit for 5 years. Carmen brings with her 4 years of classroom, skills lab, and simulation teaching experience. She is a member of the National League for Nursing (NLN) and the Ohio League for Nursing (OLN). Carmen teaches in the nursing program.

Page 4 Delete the “-level” and add word “degree” in the Approvals box. The first sentence under Acupuncture should read, The American Institute of Alternative Medicine’s Master of Acupuncture program (MAc) is accredited by the...

Page 5 Add additional paragraph:

AIAM responds to COVID-19 with engineering updates to the HVAC system. AIAM’s air is changed, minimally, every 6 minutes and is exhausted, MERV-13 filtered, mixed, treated, bi-polar ionized for high quality indoor air that essentially cleans itself with ions like nature does. New flooring, updated procedures, processes, and disinfection techniques help to keep the AIAM family safer.

Page 6 Program Schedules

Update:

Acupuncture (Fall and Spring Quarters)

Page 8 under English Proficiency, amended to:

English language competency is required of all students seeking admission to the master's program. This must be demonstrated by one of the following means:

- a) The student must have completed a two-year (60 semester credits or 90 quarter credits) undergraduate- or graduate-level, English-based education in an institution:
 - (i) accredited by an agency recognized by the U.S. Secretary of Education, or
 - (ii) in the United Kingdom, Australia, Canada (except Quebec), New Zealand, or Ireland. In all cases, English must have been both the language of instruction and the language of the curriculum used;
- b) Test of English as a Foreign Language Internet-Based Test (TOEFL® iBT) - Acceptable scores: TOEFL iBT total score – 61 with minimum speaking score – 20 and minimum listening score – 17; or
- c) International English Language Testing System (IELTS) Academic Format - Acceptable scores: IELTS overall band score 6 with minimum speaking score – 6.5 and minimum listening score – 6.

1. For test scores to be considered in the placement round which begins February 15th, you should take the TOEFL test before December 31 of the previous year.

2. For September 1st consideration, you should take the test by July 15. Late submission of the TOEFL score limits your chances of placement.

3. An official copy of test results should be sent directly to the ISEP office from ETS (Educational Testing Service). If taking the computer-based test, choose "Arlington" and "ISEP" on the computer test. If taking the paper test, list the ISEP TOEFL number for AIAM (9250) on the TOEFL answer sheet.

4. For details about TOEFL, please visit toefl.org

Page 9 Point 3, remove the word "below"

Page 9 Delete section on TOEFL Exceptions

Page 12 Change Point 6 in Admissions Requirements to:

English language competency is required of all students seeking admission to the master's program. This must be demonstrated by one of the following means:

a) The student must have completed a two-year (60 semester credits or 90 quarter credits) undergraduate- or graduate-level, English-based education in an institution:

(i) accredited by an agency recognized by the U.S. Secretary of Education, or

(ii) in the United Kingdom, Australia, Canada (except Quebec), New Zealand, or Ireland. In all cases, English must have been both the language of instruction and the language of the curriculum used;

b) Test of English as a Foreign Language Internet-Based Test (TOEFL® iBT) - Acceptable scores: TOEFL iBT total score – 61 with minimum speaking score – 20 and minimum listening score – 17; or

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Page 13 Change green box to:

Felony Conviction Record:

Please note the law regulating the practice of Massage Therapy states that the State Medical Board of Ohio (SMB) may deny a convicted felon a license. AIAM must disclose to all students the SMB will investigate a prior conviction and they may determine that some crimes are incompatible with certification as an independent provider of healthcare. Completion of our programs does not in itself entitle a candidate with a prior conviction to national certification or to state of Ohio licensure. Any misrepresentation or omission of facts in the application will justify the refusal of admission consideration, cancellation of admission and/or dismissal from AIAM.

Entrance test waived FA20 provided we have their PN transcript on file.

Page 70, Corrected typo: cost per credit hour is \$299

Under Attendance Policies, p. 112

Amend Phlebotomy attendance policy to:

Phlebotomy Program Attendance Policy

Attendance is required for all coursework. As all hours are mandatory, if a student misses a session, s/he will be withdrawn from that program session and may re-apply for the next available program start date.

Phlebotomy Externship - Students will be required to attend externship sites during the hours assigned, which may vary from the program schedule. If the student declines a scheduled externship and/or the externship coordinator is unable to contact the student, or the student is dropped from the externship site for any reason, the student will be dismissed from the program and not be eligible for a certificate or refund of any kind.

100% attendance is required at externship. Students must notify their externship site and their externship coordinator if they have an emergency and must miss a day. If a student does not call and does not attend, they will fail the externship automatically.

All Externships will be located in the Central Ohio area.

All missed externship time must be made up. If the make-up time requires adding an additional session date to be attended, the student will be charged \$100 session make-up fee. Unexcused absences will result in failure of the course.

Transfer Credit Policy

Add:

7. Applicants with active licensure in professional level healthcare professions (examples: RN, MD, DC, DO, FNP, Counselors/Social Workers) may receive transfer credit for specific coursework in the sciences and Western Medicine courses in the acupuncture program. Coursework to be transferred will be determined by the Program Chair and Academic Dean. The Academic Dean's decision on transfer credits is final.

Effective WI21

The enrollment fee cannot be paid until the Enrollment Agreement has been signed.